

**ROCKY MOUNTAIN RURAL HEALTH**  
**BOARD OF DIRECTORS MEETING**  
**April 20, 2011**

BOARD OF DIRECTORS: JoAn Nall, Betty Redmond, Jennifer Witzak, Diane Ambrose, Dale Fitting, Denny Nall, Carmela Schweer, Hans vanBaal, Tracie Hulbert

MEMBERS: Dr. Kathy Fitting

EMPLOYEES:

GUESTS: Yvonne van Baal

A quorum was established and President JoAn Nall called the meeting to order at 5:31 p.m..

The agenda was reviewed and approved.

Minutes from March, 2011 annual meeting were approved with one correction.

**TREASURER'S REPORT**

The Treasurer's Report for April was approved.

Jennifer reported that she took a two day course in Quickbooks. She said that the class was excellent. She will work with Jennie to develop some new reports in the future.

Jennifer said that she will provide month only reports in addition to the year-to-date reports currently provided.

JoAn requested that a financial report that only she currently gets is also sent to the board. This was approved.

This has been the first month that the board received the financials, minutes, agenda and employee reports in one e-mailed package. This change was suggested and spearheaded by Jennifer. The board members agreed that this change was a wonderful and appreciated success. Thank you Jennifer!!

**Discussion about an Executive Director**

The board agreed to hire Karen Fitzpatrick as Executive Director. Tracie will assist in the development of the employment agreement. The board is very excited to have Karen join RMRH.

The board would like to get an article in the Flume about Karen joining RMRH. This is something the board thought that Karen could arrange when she joins RMRH on May 4th.

Karen will join RMRH in early May. She will be at the meeting with Colorado Health Foundation on Wednesday, April 27th.

**COMMITTEE REPORTS**

- ❖ **Oversight Committee**-The Oversight Committee reported that it did meet with Jennie this month to discuss operational needs and expectations.

❖ **Fund Raising**

Carmela brought the board information about an opportunity to raise funds by working with the town to provide concession services for the town's summer concert series. Per Carmela, the town would purchase the wine and beer. The town would have the needed liability insurance. We would need to buy other items that we would want to sell. The board agreed that this would be a good fund raising opportunity and asked Carmela to write a letter to the town requesting July 29th as our first date choice and August 26th as our second choice. We are planning to serve wine, beer, soda, water, hotdogs and ice cream.

The board discussed having a float in the 4th of July parade. No decision was made.

❖ **Families in Crisis**

Dr. Fitting had no new people to bring to the board for the Families in Crisis fund. Dr. Fitting reported that Robin Phillips is leaving the county because of health reasons. Betty will now join JoAn and Dr. Fitting in the review and awarding of Families in Crisis grants that are less than 500 dollars.

The board recognized Robin for her great contributions to Rocky Mountain Rural Health and the community.

❖ **Finance Committee**

There is a need to determine the on-going work functions of the Finance Committee. Jennifer will work with the Executive Director to clarify the role of the Finance Committee.

❖ **Clinic Update**

Dr. Fitting reported that the clinic will soon offer the Cavity Free at 3 fluoride treatment program for children. SPMG's participation in this program was suggested by Dr. Westfall who is affiliated with the University of Colorado.

The number of people signing up for CMAP has been increasing. Dr. Fitting stated that more than 40 people have signed up for CMAP this year. Allysha and Jennie are being trained by Social Services to assist families with children eligible for Medicaid to get the Medicaid applications completed appropriately.

Dr. Fitting indicated that she would like Allysha to join her staff on a part-time as needed basis. The board supported this as long as the work for SPMG did not conflict with RMRH work responsibilities.

❖ **Grants**

Diane brought information about a possible employee retention grant. She will obtain additional information and send it to the Grant Committee.

El Pomar has said that we could spend the difference between the amount given for bringing the dental van to our service area and the actual cost for bringing the dental vans here for youth medical treatment via our families in crisis fund.

El Pomar also allowed RMRH to spend a small amount remaining from an earlier grant to buy tooth brushes to give out at the dental vans.

❖ **Bricks and Mortar**

Nothing new to report.

❖ **Landscaping**

There is general dissatisfaction with the current landscaping. Hans will undertake work to improve the landscaping.

❖ **Staff Reports**

The board reviewed Allysha's monthly report. The board is very pleased with the work that Allysha is doing. There have been several positive comments received from people in the community about the great work she is doing.

The board did not have a report from Jennie, the Program Manager to review.

## **UNFINISHED BUSINESS**

❖ **Bylaws**

Last month, a motion was made and passed to amend the bylaws to state that any check over 500 dollars is required to have two signatures and that no checks will be issued until they have been reviewed by the Financial Director and/or a member of the executive committee. However, at the March meeting, no one volunteered or was assigned to do the work to amend the by-laws. Diane volunteered to make a draft change to the by-laws. Tracie volunteered to review the draft change.

❖ **Fire Escape**

Dale has received one bid to construct the fire escape stairs. He is going to work to get other bids for this work. A motion was made to authorize Dale to award the contract(s) to construct and install the stairway if the cost was under 12 thousand dollars. The motion was approved.

## **NEW BUSINESS**

❖ **Door combination**

The combination for the clinic staff entrance has been changed. JoAn, Karen, Allysha and Jennie will have the new combination.

❖ **RMRH shirts**

Allysha asked if we could get shirts made up for Rocky Mountain Rural Health. The board agreed that this is a good idea. A shirt will be provided for employees; board members would need to buy their own shirts.

❖ **South Park Visitors Guide**

Allysha received a call from the South Park Visitors Guide organization. They wanted to know if we were interested in buying an ad in their publication. Dale informed the board that SPMG already has an ad in the guide. The board agreed not to put an ad in the guide.

❖ **Website**

RMRH is now represented on the website [www.realfairplay.com](http://www.realfairplay.com). Denny reported that there has been an increase to visitors to our site since we have been listed on the realfairplay site.

❖ **Collaboration with Public Health**

Robin Phillips has given in her notice of resignation as Director of Park County Public Health. It is difficult to find medical employees to work in Fairplay. Bobbi Gore has suggested that the county, SPMG and RMRH look at new ways to collaborate at least in the interim and possibly long-term. Dr. Fitting and Karen, our new Executive Director, will contact Bobbi Gore to discuss ways Public Health, SPMG and RMRH can work together.

❖ **Mental Health**

Dr. Fitting has met David Fyler who has recently opened a family counseling center in Fairplay. David Fyler and his wife also have counseling centers in Kansas. These centers will continue operations. David and his wife are semi-retiring in the Fairplay area. Dr. Fitting has suggested that we consider a mental health voucher system in the future. There was great support for this. This will be considered after our Executive Director starts work.

**ANNOUNCEMENTS**

The next board meeting will be on May 18th.

President JoAn Nall adjourned the meeting at 7:28 p.m.